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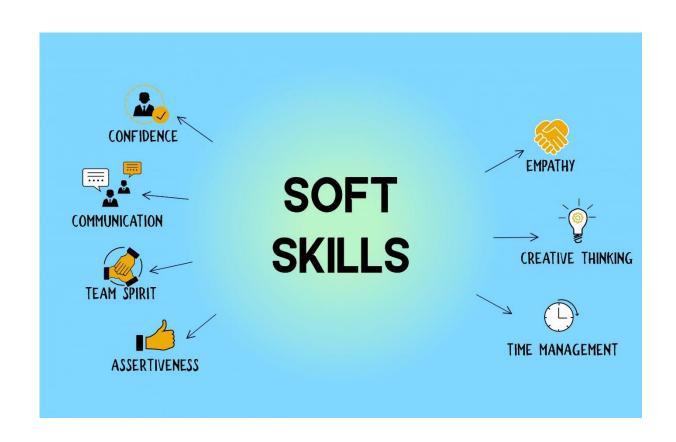
Dr. Patangrao Kadam Mahavidyalaya, Ramanandnagar (Burli)

## **Department of English**

A Training Programme on Life Skills

1st Nov. to 11th Nov. 2023

Coordinator: Dr. Ashwini Tatugade



# Rayat Shikshan Sanstha's Dr. Patangrao Kadam Mahavidyalaya, Ramanandnagar Department of English

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2	Students List
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Dr. Patangrao Kadam Mahavidyalaya, Ramanandnagar (Burli)

Department of English

2023-2024

### **Notice**

30/10/2023

It is informed to all the students of B.A.II, B.A.III, and BCA II that on Wednesday, 01/11/2023, Department of English and Department of Bachelor Computer Application has jointly organized "A training Programme on Life Skills" at 10.00 am in Audio-Visual Hall. It will be helpful to enhance your life skills and personality development. So be present on that day. It is compulsory to all of you to attend the workshop. So kindly take note of it.



Principal

Or. Patangrao Kadam Mahavidyala, -Ramanandnagar (Burli) Tal. Palus, Dist. Sangli.

## Dept- of English of Dept. of BEA southy organises A Training Programme on Life Skills.

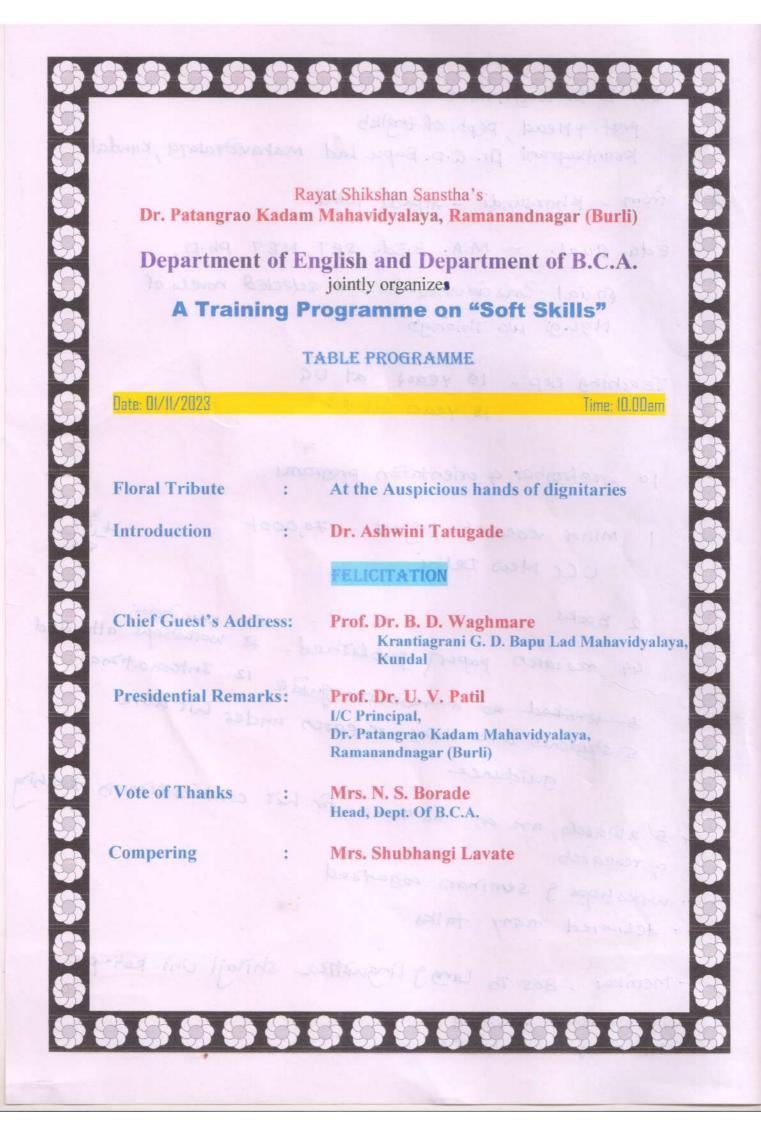
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## work pishibution.

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1	To draft notice 4 crocwate among the students (BCA·II 4 B·A·II, III Eng.)	Prof. Lavates. N.	Solve
2	To send letters to the guest speakers	prof. Kamble S.D.	Hay
3	Wallpaper Responsibility	Mu. Sandhpa Jadhav. UM	Stalkov
4	Rangoli and gaslands -	Ms. Smita Halawade	plalawade
5	to prepage a Hendance record	Ms. Appita Kadam	-
6	MOU Activity - Photos, Reports	prof. Kamble 8.D.	Acadam
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8	A tourning prog on life skills-phon Report	Paritotugade x.p.	Ste
2 9	To conduct training programme	Dr. Tatugade A.P.	Mar.



TIC Principal
Do. Patangrao Kadam Mahawadan
R. Nagar (Burli)



# Dr. Patangrao kadam Mahavidyalaya Ramanandnagar(Burli) Department of English A Training Programme on Life Skills Students List 2023-2024

	Students List	2023-2024
Sr. No	Name of the Student	Signature
1.	Arbune Harshda Hanmant	Hebre
2.	Arbune Shrutika Jaysing	Gardenes.
3.	Channe Shrutika Deepak	Schang.
4.	Chavan Nikita Dattatarya	anavare
5.	Chougule Ketaki Mahavir	
6.	Dandekar Sanika Jay	Dandekav
7.	Diwan Dipali Prabhakar	
8.	Hawaldar Utkarsha Sukhdev	Harday
9.	Inamdar Sakshi Vinayak (Rupali)	Stramdar
10.	Ingale Tejaswini Sunil	- two sum
11.	Jadhav Bhagyashri Anil	S: Badhav
12.	Jadhav Pooja Arvind	Recelha
13.	Jadhav Sanika Anil	Herelhau
14.	Jagadhane Manisha Shivaji	
15.	Jedage Shivraj Mahalappa	Asedo10
16.	Joshi Uma Ambarish	-Auni
17.	Kambale Prajwal Prakash	
18.	Kamble Avdhut Tanaji	
19.	Kamble Harshad Ravindra	
20.	Khatal Sudhanshu Vitthal	Chiles
21.	Lad Vighnesh Laxman (Vidya)	A de la constantina della cons
22.	Lohar Gayatri Dipak	One.
23.	Mali Rutuja Rajendra	Penali
24.	Mali Sarang Dadaso	
25.	Mane Rutuja Pradip	Prone_

26.	Maske Namrata Ravaji	(DRMaske
27.	Mete Nikhil Jotiram	Omere
28.	Mujawar Sahil Mahamad	
29.	Nadaf Aaraju Ansar	
30.	Nadaf Ajaruddin Majjid	AM/
31.	Nadaf Alfej Hamid	
32.	Nalawade Vaishnavi Vijay	Ndeuvodev.v.
33.	Nene Sanika Rajesh	Chara
34.	Pandhare Hemlata Hanmant	Hand
35.	Pathanmuhammadjaid Abdulmujib	turney
36.	Patil Sakshi Suresh	8890 + 1º1 -
37.	Patil Vaishnavi Vitthal	QUESTIV.
38.	Patil Anuradha Sambhaji	aptil
39.	Patil Diksha Dattatray	Patil.
40.	Patil Parag Tufan	Divil
41.	Patil Rutaja Sunil	Rhis
42.	Patil Sanika Bhimrao	GBPatil.
43.	Patil Tanuja Sunil	Ozhais
44.	Pawar Samiksha Kundalik	Sparce
45.	Pawar Sayali Arjun	Saise.
46.	Rajput Pratiksha Ramsing	P.R.Rajput
47.	Sagare Sourabh Anil	
48	Salunkhe Shweta Vijaykumar	MS.
49	Sawant Anisha Suresh	Allaure
50	Sawant Kartiki Sanjay	sawant,
51	Suryawanshi Sakshi Dilip	Surtawanshi
52	Sutar Om Sandip	
53	Ugar Jivan Subhash	
54	Yadav Vaishnavi Arun	(रेपादर्व.

Do. Tatugade A.P. tourse coordinator.

## Dr. Patangrao kadam Mahavidyalaya Ramanandnagar(Burli)

#### Department of English

## A Training Programme on Life Skills

#### Attendance Sheet

	1				endance s	meet					
		Dåte	Date	Date	Date	Date	Date	Date	Date	*Date	Date
Sr. No		1/11/2023	2/11/2023	3/11/2023	4/11/2023	6/11/2023	7/11/2023	8/11/2023	9/11/2023	10/11/2023	11/11/2023
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Coordinator Po Tatugade A.P.

Head, Dept. of English

# Dr. Patangrao Kadam Mahavidyalaya, Ramanandnagar (Burli) Department of English Training Programme on "Enhancing Soft Skills"

#### **Practical Examination**

## **Question Paper**

Total Marks: 50

Date: 11th November, 2023

Place: Audio-visual hall

Activity	Marks
Wallpaper Presentation	10
Role Playing	10
Review Writing	10
Listening Skills	10
Mock Interview	10
Total Marks	50

Coordinator

Dr. Ashwini Tatugade

## Dr.Patangrao Kadam Mahavidyalaya, Ramanandnagar (Burli) Training Programme on "Enhancing Soft Skills"

## Department of English Year

2023-2024

## **Program Outcomes**

- 1. The course helped the students to enhance their overall personality.
- 2. It has polished their awareness about positive attitude, stress management skills, and time management skills.
- 3. It improved their ability to communicate in an influencing way.
- 4. It supported to follow basic manners in their daily life and avoid conflicts.

Coordinato

A Training Course on "Enhancing Soft Skills"

## Dr. Patangrao Kadam Mahavidyalaya, Ramanandnagar Department of English

## 'A Training Programme on Enhancing Soft Skills'

## **Time Table 2023-24**

## 1st November to 11th November, 2023

Date	Time	Topic
1/11/2023	10.00am to 01.00pm	Inauguration
		Guest Speaker: Prof. Dr. B. D. Waghmare
2/11/2023	10.00am to 01.00pm	Introduction to Personality
	1	Self-esteem and Self-confidence
		Thinking Creatively
3/11/2023	10.00am to 01.00pm	Problem Solving Skills
		Time and Stress Management
		Positive Attitude
4/11/2023	10.00am to 01.00pm	Personal Grooming
		Body Language
		Professional Etiquette
6/11/2023	10.00am to 01.00pm	Netiquette
		Goal Setting
		SWOC Analysis
7/11/2023	10.00am to 01.00pm	Hard Skills and Soft Skills
		Effective Communication
8/11/2023	10.00am to 01.00pm	Interview Skills
		Group Discussion
9/11/2023	10.00am to 01.00pm	Leadership
		Public Speaking
10/11/2023	10.00am to 01.00pm	Examination
11/11/2023	10.00am to 01.00pm	Valedictory: Certificate Distribution

Coordinator

Dr. Ashwini Tatugade

w Head,

Department of English

## Wallpaper Presentation

## Date 1/11/2023

Gre	Oup Student Name	Date 1/11/	2023
No	Student Name	Subject	Sign
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2	Nikita Dattataay chavan	Peasonality	Laware
e Herri	Amporoish Joshi	Dvelopment	Aosm:
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Dr. Taty ade A.P.

Group No	Student Name	Subject	Sign
	Vaishnayi Vitthal Patil.	Time	Dedi .
	Ganika Rajesh Nene	management.	Dronb.
	Bhagyashni Anil Jadhan Sanika Jay Dandekar	more germent.	School +
	Rutuja Pradip Mane	Active	Brane
6	Shweta Vijaykumar Salunkhe		sus
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Sign	Manisha Shivaji Jagadhane.	Student Name	Mojacahun
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Dr. Totugade A.P.

#### Dr. Patangrao Kadam Mahavidyalaya, Ramanandnagar

### **Department of English**

**Skill Development Course (30 Hours)** 

## **Enhancing Soft Skills**

## **Syllabus**

(Designed by Dr. Ashwini Tatugade)

#### **Objectives:**

- To understand the scope of personality and its development.
- To develop core skills for development of self.
- To cultivate interpersonal skills for successful life.

#### **Unit 1. Personality Development (10 Hours)**

- 1.1 Introduction to Personality
- 1.2 Self-esteem and Self-confidence
- 1.3 Thinking Creatively
- 1.4 Problem Solving Skills
- 1.5 Time and Stress Management
- 1.6 Positive Attitude

#### **Unit 2. Behavioral Skills (10 Hours)**

- 2.1 Personal Grooming
- 2.2 Body Language
- 2.3 Professional Etiquette
- 2.4 Netiquette
- 2.5 Goal Setting
- 2.6 SWOC Analysis

#### **Unit 3. Interpersonal Skills (10 Hours)**

- 3.1 Hard Skills and Soft Skills
- 3.2 Effective Communication
- 3.3 Interview Skills
- 3.4 Group Discussion
- 3.5 Leadership
- 3.6 Public Speaking

## Dr. Patangrao Kadam Mahavidyalaya, Ramanandnagar (Burli) Department of English

## **Training Programme on "Enhancing Soft Skills"**

#### 1. Aims and Objectives:

- a) To develop basic manners and etiquette among the students.
- b) To enhance confidence and decision making power.
- c) To develop overall personality of the students.

#### 2. Duration:

a) 10 days:

Total No. of Periods	Theory Periods	Practical Periods
30	20	10

3. Qualification: H.S.C.

**4. Intake Capacity:** Minimum 25- Maximum 50

#### 5. Subjects

- 1. Self-Discovery
- 2. Time Management
- 3. Developing Listening Skill
- 4. Stress Management
- 5. Soft Skills

#### **6. Examination System:**

**Practical Examination: 50 Marks** 

Practical for passing minimum required are 35%

## Dr. Patangrao Kadam Mahavidyalaya Ramanandnagar(Burli)

Skiff Development- I (2023-2024)

#### **Internal Evaluation Marksheet**

Sr. No	Name Of Student	Mock Interview	Role Play	Group Discussion Wallpaper	Assignment	Listening Activity	Signature	
1.	Arbune Harshda Hanmant	09	08	066	08	08	Ashue	30
2.	Arbune Shrutika Jaysing	00 09	08	0€ €	08.	08	Schune	39
3.	Channe Shrutika Deepak	09	08	087	08	07	Schange.	3
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37.	Patil Vaishnavi Vitthal	09	08	07	09	67	araii.

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39.	Patil Diksha Dattatray	09	06	10	09	. 07	Patil	41
40.	Patil Parag Tufan		09	06	08	08	BRUSI	
41.	Patil Rutaja Sunil	0.9	09	08	09	08	Brank	43
42.	Patil Sanika Bhimrao	09	07	10	07	09	(BERCH!)	334
43.	Patil Tanuja Sunil	09	07	08	08	08	Deais	40
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45.	Pawar Sayali Arjun	09	07	10	08	08	Savor.	39
46.	Rajput Pratiksha Ramsing	10	10	10	10	09	P.R. Rajput	49
47.	Sagare Sourabh Anil				06	06		
48	Salunkhe Shweta Vijaykumar	10	09	<b>98</b> 07	10	10	Me-	46
49	Sawant Anisha Suresh	09	08	Po 09	09	10	Alle	45
50	Sawant Kartiki Sanjay	09	08	08	10	10	dawant.	45
51	Suryawanshi Sakshi Dilip	09	10	08	07	09	Surawansh	43
52	Sutar Om Sandip							
53	Ugar Jivan Subhash			08	68	09	July:	
54	Yadav Vaishnavi Arun	10	10	10	10	10-	्रियादेव.	50

Subject Teacher

Dr. Ashwini Tatugade

Department of B.C.A

Head,

Agranula







## Dr. Patangrao Kadam Mahavidyalaya, Ramanandnagar (Burli) (NAAC Re-accredited 'A' Grade) "A Training Programme on Soft Skills"



2023-24

## Certificate



This is to	certi	fy th	at Mr./Ms	•••••		•••••	• • • • • • • • • • • • • • • • • • • •		•••••		•••••
of	•••••	h	nas successfu	lly d	completed	A	Training	Programme	on	Soft	Skills
organized	by	the	Department	of	English,	Dr.	Patangr	rao Kadam	Ma	havidy	alaya,
Ramanandr	nagar	(Burl	li).								

**Dr. Ashwini Tatugade Course Coordinator** 

Prof. Dr. U.V. Patil

I/C Principal, Dr. Patangrao Kadam Mahavidhyalaya, Ramanandnagar

## Dr. Patangrao Kadam Mahavidyalaya Ramanandnagar (Burli)

## Department of English

## Training Programme on "Enhancing Soft Skills"

## **Action Report**

2023-2024

The department of English had organized 10 days training programme on Soft Skills from 1<sup>st</sup> November, 2023 to 11<sup>th</sup> November, 2023. The notification of the course was circulated to the students on 30<sup>th</sup> October, 2023. Total 54 students from B.C.A. Part II had participated in the training programme. This training programme had the objective to develop overall personality of the students.

The inauguration ceremony was conducted on 1st November, 2023. Prof. Dr. B. D. Waghmare from Kundal was the Chief Guest for the ceremony. I/C Principal Dr. U. V. Patil was the President. Dr. Ashwini Tatugade worked as a coordinator and introduced the function. Mrs. Nanda Borade proposed vote of thanks. Prof. Shubhangi Lavate compered the function. All students took active participation in wallpaper presentation activity.

During 10 Days training programme many activities were conducted. Activities life Role Playing, Review Writing, Script Writing, Mock Interviews helped a lot to boost confidence, positivity, team skills and stage daring skills among the students. The Valedictory function was held on 11<sup>th</sup> November, 2023. I/C Principal Prof. Dr. U. V. Patil, Vice Principals Dr. K.B. Bhosale, Dr. Gouri Patil, IQAC Coordinator Prof. D.A. Sasane, Prof. Nanda Borade, faculty of B.C.A. and faculty of English department were present for the ceremony.

#### Outcomes

- 1. Enhanced creativity, critical thinking ability and confidence
- 2. Helped to boost stage daring, positive attitude and team skills
- 3. Developed overall personality.

#### **Reneficiaries**

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Course Coordinator
De Tatugede A.P.

Head
Department of English



Dr. Patangrao Kadam Mahavidyalaya, Ramanandnagar (Burli) Tal. Palus, Dist. Sangli.

